

**GRANTS FOR VISITS BY RESEARCHERS, PROFESSORS, EXPERTS, CULTURAL PERSONALITIES,
AND CULTURAL OPERATORS
Financial Year 2026**

ITALIAN AND FOREIGN APPLICANTS

Who can apply for the grant?

Researchers, professors, experts, personalities, and cultural operators:

- **a)** Italians and foreigners residing in Italy for at least two years invited to foreign university or cultural institutions for reasons of study or research;
- **b)** foreigners and Italians residing abroad invited to Italian university or cultural institutions for reasons of study or research.

How much does the grant amount to?

Applicants may submit a request to the MAECI (Ministry of Foreign Affairs and International Cooperation) for an economic contribution to partially cover travel and stay expenses, disbursed in a lump-sum form up to a maximum of 1,500 and 3,000 euros depending on the destination and for a maximum period of 10 days of activity. No grant disbursement is provided beyond the tenth day of stay.

The grant consists of an all-inclusive daily lump-sum amount, of which 250 euros per day for stays up to 5 days and 50 euros per day from the sixth until the tenth day of stay abroad or in Italy, for a maximum value of 1,500 euros per mission.

In order to incentivize cooperation with strategic but geographically distant areas, such as the countries of Asia, Africa (excluding the MENA area), and the Americas, a grant is provided equal to 350 euros per day for stays up to 5 days and 250 euros per day from the sixth until the tenth day, up to a maximum of 3,000 euros per beneficiary for missions in the aforementioned countries. The Administration reserves the right to modify the list of the aforementioned areas.

Within the lump-sum ceiling fixed by the call, missions abroad carried out by Italian candidates may include activities to be performed in multiple countries. It is specified that the invitation abroad cannot be conditional on the disbursement of the grant by the MAECI. It is further specified that reimbursements for travel not occurring in economy class are not permitted.

For calculation purposes, only the days of actual performance of cultural and/or research activities are to be included.

Please note that the allocation of grants will occur, in any case, until the exhaustion of the funds available in the assigned chapter.

To whom should the application be sent?

Interested parties, both Italian and foreign, may submit an application to the Italian Cultural Institute (IIC) competent for the territory. If an IIC is not present in the country, the application shall be sent to the diplomatic or consular competent Representation for the territory, with a copy to this Office (dgce06.missioni@esteri.it).

It is emphasized that only grant requests from those who have received an official invitation from a university or cultural institution will be accepted, giving preference to invitations within the framework of bilateral Cultural Cooperation Agreements and Executive Programs.

Regarding Italian applicants or those resident in Italy, the invitation must come from a foreign university or cultural institution. Conversely, for foreign applicants or Italians resident abroad, the invitation must be issued by an Italian institution.

What documents must the application include?

The application must include the following documents:

Annex	Document
Ann. 1	Self-certification declaration (see below)
Ann. 2	Letter from the Italian/foreign university or cultural institution by which you have been invited to stay in Italy/Abroad
Ann. 3	Letter of acceptance of the invitation by the candidate
Ann. 4	Curriculum Vitae of the applicant
Ann. 5	Copy of a valid identity document
Ann. 6	Information notice on the processing of personal data signed for acceptance (see below)
Ann. 7	Form containing the personal data and bank details of the beneficiary, to be drafted and sent exclusively in Word format. Documents saved in other formats will not be accepted (see below)
Ann. 8	Certificate of stay issued by the hosting Entity
Ann. 9	Final report on the activity carried out
Ann. 10	Travel documents, such as airline tickets and boarding passes

How is the grant paid?

Grants will be paid via bank transfer to the applicant's bank account.

Is a final report required?

Grant recipients must submit to the Office (IIC or Representation) to which they submitted their application **a report** on their work during the mission.

ANNEX 1

SELF-CERTIFICATION AFFIDAVIT

(Art. 46 of the Presidential Decree No. 445 of December 28, 2000)

The undersigned, born in
on / / resident in
..... (indicate full residential address).

HEREBY DECLARES

- to be a citizen of
- to be a researcher, professor, expert, cultural figure, or cultural operator;
- to have been invited to spend a period of study or research at the following university or cultural institution:
located in
- that this period will take place from / / to / / and consists of (insert number) _____ days of actual activity;
- that this stay is aimed at achieving the following purposes:
.....
.....
.....
.....
- to be the holder of the following bank account to be used for the disbursement of the grant/contribution:
 - Account Holder:
 - Account Number:
 - Bank:
 - SWIFT/BIC Code:

Place and Date

Signature of the Declarant

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ANNEX 6

Information on the protection of natural persons with regard to the processing of personal data General Data Protection Regulation (EU) 2016/679, Art. 13

The processing of personal data requested for the submission of the application for a contribution under Cap. 2619/7, as well as those optionally added by the data subject, will be based on the principles of lawfulness, fairness, and transparency to protect the fundamental rights and freedoms of natural persons.

To this end, in accordance with the General Data Protection Regulation (EU) 2016/679, Art. 13, the following information is provided:

1. The Data Controller is the MAECI (Ministry of Foreign Affairs and International Cooperation) which, in this specific case, operates through the Coordination Unit for Italian Cultural Institutes (IIC) of the Directorate General for Growth and Export Promotion (postal address: MAECI - DGCE, Piazzale della Farnesina 1, 00135 Rome; tel. 0636915059; email: dgce06@esteri.it; certified email: dgce06@cert.esteri.it).
2. For questions or complaints regarding privacy, the data subject may contact the Data Protection Officer (DPO) of the MAECI (MAECI - RPD, Piazzale della Farnesina 1, 00135 Rome; tel. 0039 0636911 (switchboard); email: rpd@esteri.it; certified email: rpd@cert.esteri.it).
3. The processing of the requested data is necessary to participate in this procedure.
4. The provision of the aforementioned data is based on consent, but any refusal to provide them will render the expression of interest inadmissible.
5. Data processing will be carried out in a mixed manner (manual and automated) by specifically appointed personnel of the DGCE and the senior management of the MAECI.
6. Personal data will be communicated to the control bodies of the MAECI and to those entitled to potential access to documents pursuant to Art. 22 of Law 241/1990 and subsequent amendments. The personal and professional details of the selected candidate will be published on the institutional website of the MAECI.
7. The data of applicants who do not receive contributions will be stored for 15 years, except in the case of pending litigation, starting from the date of the conclusion of the procedure; for reasons of legal certainty, the data of the selected candidate will be stored indefinitely.
8. Data subjects may request access to their personal data and their rectification. Pursuant to current legislation and without prejudice to the potential consequences for participation in this public procedure, they may also request the erasure of such data, as well as the restriction of processing or objection to processing. In such cases, data subjects must submit a specific request to the Unit indicated in point 1, informing the MAECI DPO for information.
9. If they believe that their privacy rights have been violated, data subjects may lodge a complaint with the MAECI DPO. If they are not satisfied with the response, they may contact the Italian Data Protection Authority (Garante per la Protezione dei Dati Personali; address: Piazza Venezia 11, 00187 Rome, tel. 0039 06696771 (switchboard), email: garante@gpdp.it, certified email: protocollo@pec.gpdp.it).

Place and Date

*Signature for acknowledgment and acceptance
of the processing of personal data*

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ANNEX 7

PERSONAL DATA

- NAME:
- SURNAME:
- PLACE OF BIRTH:
- DATE OF BIRTH:
- RESIDENTIAL ADDRESS:
- TAX CODE (IF ITALIAN CITIZEN):

BANK DETAILS

- Account Holder:
- IBAN:
- BIC/SWIFT:
- Bank Name: